JOURNAL OF PROCEEDINGS AND MINUTES

OF THE CHASE COUNTY, KANSAS

BOARD OF COUNTY COMMISSIONERS

January 11, 2021

January 11, 2021 at 10:00 am, a swearing in ceremony took place in the Courtroom of the Chase County Courthouse. District Magistrate Judge Doug Jones swore in the following elected officials. District 3 Commissioner Anthony D. Hazelton; District 2 Commissioner Matthew B. Miller; County Clerk Connie M. Pretzer; County Treasurer L. Dow Wilson; County Register of Deeds Kathy Jo Swift; County Sheriff Richard John Dorneker. County Attorney William Halvorsen was absent.

After the ceremony, the three Commissioners and County Clerk assembled in the Chase County Commission Chambers for the **reorganizational meeting** of 2021. Acting Chairman Hazelton opened the meeting with the Pledge of Allegiance. Hazelton asked for nominations for Chairman of the Board of Commissioners. Randy Talkington nominated Anthony Hazelton. No other nominations were made. ***Motion by Talkington to appoint Hazelton as Chairman.*** Motion carried 3-0.

Chairman Hazelton nominated Randy Talkington for Vice-Chairman of the Board of Commissioners. No other nominations were made. ***Motion by Hazelton to appoint Talkington as Vice-Chairman.*** Motion carried 3-0.

***Motion to approve Minutes of December 31, 2020 by Hazelton was 2nd by Talkington.*** Motion carried 2-0.

***Motion to approve Warrants Payable 01/11/2020 by Hazelton was 2nd by Talkington.*** Motion

carried 3-0.

***Motion to approve resolution 2021-01 (GAAP waiver) by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion to approve resolution 2021-02 (honoring the service of Bill Fillmore) by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

2021 APPOINTMENTS

***Motion by Hazelton 2nd by Talkington to approve*** the following appointments. Motion carried 3-0.

Designated the Cottonwood Valley Bank-Chase Co. Branch, Citizens State Bank of Cottonwood Falls and the Municipal Investment Pool administered by the State of Kansas as depositories of County Funds.

Designated the Chase County Leader News as the official County Newspaper.

Designated Geo Tech Inc. as Chase County Land Surveyors.

Effective immediately appointed:

Scott Harris as EMS Director

Scott Wiltse as Emergency Preparedness Director

Scott Wiltse as Sanitation Supervisor

Steve Fillmore as County Fire Chief

Thom Kirk as Noxious Weed Director

Thom Kirk as Road & Bridge Supervisor

Thom Kirk as Board’s representative on the Lyon/Chase County Solid Waste Committee

Larry Sigler as Detention Facility Administrator

Deb Haglund as Senior Center Director

County Treasurer L. Dow Wilson as County Financial Officer

Commissioner Miller as Board representative to the Drug and Alcohol Task Force

Commissioner Hazelton as Board representative to the Scenic Byway Steering Committee

County Clerk Connie Pretzer as Freedom of Information Officer

County Clerk Connie Pretzer as County Election Officer

County Clerk Connie Pretzer as Public Information Officer

***MOTION ADOPTING A TRAVEL REIMBURSEMENT POLICY FOR 2021***

***by Hazelton was 2nd by Talkington.*** Motion carried 3-0

Chase County Employee Handbook establishes the guidelines for meal and mileage reimbursement governing reimbursement of officers and employees & is determined at the reorganization meeting annually.

**Meals** - Meals during travel will be reimbursed for actual cost not to exceed $25 per day. Dinner meals will only be reimbursed for mandatory overnight meetings. Meals provided by the conference or seminar are not included in the meal allowance.

**Personal Automobiles** –Mileage reimbursement will be based on mileage from the work location office to the off-site location of the official business*,* not from the employee’s or officer’s residence.  An employee or officer will be reimbursed at the rate of .58 per mile.

***Motion by Hazelton to set County Holidays for 2021 2nd by Talkington as follows:*** Motion carried 3-0.

January 18 Martin Luther King Day

February 15 President’s Day

May 31 Memorial Day

July 5 Independence Day

September 6 Labor Day

November 11 Veterans Day

November 25-26 Thanksgiving

December 24/27 Christmas Eve & Day

January 3, 2022 New Year’s Day

***Motion by Hazelton to set the following dates for Board of Commission meetings 2nd by Talkington as follows:***

Motion carried 3-0.

**Commission Meetings 2021**

ALL MEETINGS WILL BEGIN AT 10:00 AM

IN THE COMMISSIONER’S CHAMBERS

January- 11, 29

February- 16, 26

March- 15, 31

April- 12, 30

May- 17, 27

June- 14, 30

July- 12, 30

August- 16, 31

September- 13, 30

October- 11, 29

November- 8, 15, 30

December- 13, 31

***Motion by Hazelton to remove William Fillmore from CSB accounts* # 5078547** (911 Fund) and **#10952** (operating account) was 2nd by Talkington. Motion carried 3-0.

***Motion by Hazelton to add Randy Talkington to CSB accounts* # 5078547** (911 Fund) and **#10952** (operating account) was 2nd by Miller. Motion carried 3-0.

***Motion to approve Change Orders 2020-55 & 2020-56 by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion to approve a crime prevention request of $500 for Project Graduation by Hazelton was 2nd by Miller.*** Motion carried 3-0.

***Motion at 11:12 by Hazelton for 15 minutes of executive session for non-elected personnel was 2nd by Talkington.*** Motion carried 3-0. Meeting resumed at 11:32 with no action taken.

***Motion at 11:32 for 30 minutes of executive session for non-elected personnel by Hazelton was 2nd by Talkington.*** Motion carried 3-0. Meeting resumed at 12:02 with no action taken.

***Motion to increase salaries of all non-elected full-time employees by 2.5% by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion by Hazelton to increase salaries of appointed and elected officials by 2.5% was 2nd by Talkington.*** Motion carried 3-0. Commissioner Miller requested a work session in February to evaluate salaries.

Motion to adjourn at 12:32 by Hazelton was 2nd by Talkington. Motion carried 3-0.

Next scheduled meeting is January 29, 2021 at 10:00 am.

 ADOPTION OF ABOVE MINUTES

 STATE OF KANSAS

 COUNTY OF CHASE

NOW ON This 29th day of January, 2021, as shown in the Minutes of this date’s meeting, the above Minutes are hereby ADOPTED as the official record of the proceedings, business and actions of the Board of Chase County Commissioners during the session above described.

 BY THE BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Anthony Hazelton, Chairman

 SEAL

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 Randy Talkington, Vice Chairman

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Matthew Miller, Member

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Connie M. Pretzer, County Clerk