JOURNAL OF PROCEEDINGS AND MINUTES

OF THE CHASE COUNTY, KANSAS

BOARD OF COUNTY COMMISSIONERS

January 10, 2022

January 10, 2022 at 10:00 am, Anthony Hazelton-Chairman, Randy Talkington Vice-chairman, Matthew Miller-member and Connie Pretzer-County Clerk assembled in the Chase County Commission Chambers. Hazelton opened the meeting with the Pledge of Allegiance.

***Motion at 10:00 for 10 Minutes of executive session for non-elected personnel with John Haglund*** by Hazelton was 2nd by Talkington. Motion carried 3-0. Meeting resumed at 10:10 with no action taken.

Hazelton asked for nominations for Chairman of the Board of Commissioners. Randy Talkington nominated Anthony Hazelton. No other nominations were made. ***Motion by Talkington to appoint Hazelton as Chairman.*** Motion carried 3-0.

Chairman Hazelton nominated Randy Talkington for Vice-Chairman of the Board of Commissioners. No other nominations were made. ***Motion by Hazelton to appoint Talkington as Vice-Chairman.*** Motion carried 3-0.

***Motion to approve Minutes of December 31, 2021 by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion to approve Warrants Payable 01/10/2022 by Hazelton was 2nd by Talkington.*** Motion

carried 3-0.

***Motion to approve resolution 2022-01 (GAAP waiver) by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion to approve $15,000 Transfer of funds (from Ambulance Capital outlay to Ambulance Equipment fund) by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion to approve Understanding of Services for Audit*** by Hazelton was 2nd by Talkington. Motion carried 3-0.

***Motion to sign $34,600 engineering service from Cook Flat & Strobel for bridge 15-N.7*** by Hazelton was 2nd by Talkington. Motion carried 3-0.

2022 APPOINTMENTS

***Motion by Hazelton 2nd by Talkington to approve*** the following appointments. Motion carried 3-0.

Designated the Cottonwood Valley Bank-Chase Co. Branch, Citizens State Bank of Cottonwood Falls and the Municipal Investment Pool administered by the State of Kansas as depositories of County Funds.

Designated the Chase County Leader News as the official County Newspaper.

Designated Geo Tech Inc. as Chase County Land Surveyors.

Effective immediately appointed:

Scott Harris as EMS Director

Scott Wiltse as Emergency Preparedness Director

Scott Wiltse as Sanitation Supervisor

Steve Fillmore as County Fire Chief

Thom Kirk as Noxious Weed Director

Thom Kirk as Road & Bridge Supervisor

Thom Kirk as Board’s representative on the Lyon/Chase County Solid Waste Committee

Larry Sigler as Detention Facility Administrator

Deb Haglund as Senior Center Director

County Treasurer L. Dow Wilson as County Financial Officer

Commissioner Miller as Board representative to the Drug and Alcohol Task Force

Commissioner Hazelton as Board representative to the Scenic Byway Steering Committee

County Clerk Connie Pretzer as Freedom of Information Officer

County Clerk Connie Pretzer as County Election Officer

County Clerk Connie Pretzer as Public Information Officer

***MOTION ADOPTING A TRAVEL REIMBURSEMENT POLICY FOR 2021***

***by Miller was 2nd by Talkington.*** Motion carried 3-0.

Chase County Employee Handbook establishes the guidelines for meal and mileage reimbursement governing reimbursement of officers and employees & is determined at the reorganization meeting annually.

**Meals** - Meals during travel will be reimbursed for actual cost not to exceed $25 per day. Dinner meals will only be reimbursed for mandatory overnight meetings. Meals provided by the conference or seminar are not included in the meal allowance.

**Personal Automobiles** –Mileage reimbursement will be based on mileage from the work location office to the off-site location of the official business*,* not from the employee’s or officer’s residence.  An employee or officer will be reimbursed at the rate of .57 per mile.

***Motion by Hazelton to set County Holidays for 2021 2nd by Talkington as follows:*** Motion carried 3-0.

January 17 Martin Luther King Day

February 21 President’s Day

April 15 Good Friday

May 30 Memorial Day

July 4 Independence Day

September 5 Labor Day

November 11 Veterans Day

November 24-25 Thanksgiving

December 23/26 Christmas Eve & Day

January 2, 2022 New Year’s Day

***Motion by Hazelton to set the following dates for Board of Commission meetings 2nd by Talkington as follows:*** Motion carried 3-0.

**Commission Meetings 2022**

ALL DAY MEETINGS WILL BEGIN AT 10:00 AM

IN THE COMMISSIONER’S CHAMBERS

ALL NIGHT MEETINGS WILL BE AT THE FOLLOWING SPECIFIED LOCATIONS AT 7 PM

January- 10, 31

February- 14, 28; February 10th 7 pm at Strong City Depot

March- 14, 31

April- 11, 29

May- 16, 31; May 12th 7pm at Kahola Community Building

June- 13, 30

July- 11, 29

August- 8(canvass),15, 31; August 11th 7pm at Cedar Point Fire Station

September- 12, 30

October- 10, 31

November- 14, 30; November 3rd 7pm at Matfield Green Community Building

December- 12, 30

Commissioners agreed to have all department heads scheduled to appear at Commissioner meetings over the next few months and request a quarterly report throughout the year.

Commissioner Talkington reported finding a used road grinder for $99,000 and will get with Thom Kirk.

Commissioners set a work session to study evaluations and wages on Tuesday, January 18, 2022.

Motion to adjourn at 11:06 by Hazelton was 2nd by Talkington. Motion carried 3-0.

Next scheduled meeting is January 31, 2022 at 10:00 am.

ADOPTION OF ABOVE MINUTES

STATE OF KANSAS

COUNTY OF CHASE

NOW ON This 31th day of January, 2022, as shown in the Minutes of this date’s meeting, the above Minutes are hereby ADOPTED as the official record of the proceedings, business and actions of the Board of Chase County Commissioners during the session above described.

BY THE BOARD OF COUNTY COMMISSIONERS

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Anthony Hazelton, Chairman

SEAL

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Randy Talkington, Vice Chairman

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Matthew Miller, Member

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Connie M. Pretzer, County Clerk