JOURNAL OF PROCEEDINGS AND MINUTES

OF THE CHASE COUNTY, KANSAS

BOARD OF COUNTY COMMISSIONERS

June 12, 2023

June 12, 2023, at 9:00 am; Anthony Hazelton-Chairman, Matt Miller-Vice chairman, Alan Phipps-member, and Connie Pretzer-County Clerk assembled in the Chase County Commission Chambers. Hazelton opened the meeting with the Pledge of Allegiance.

***Motion to approve 06/12/2023 Warrants*** by Hazelton was 2nd by Miller. Motion carried 3-0.

***Motion to approve 05/31/2023 Minutes*** by Hazelton was 2nd by Phipps***.*** Motion carried 3-0.

***Motion to sign audit letter of agreement with Cindy Jensen, CPA for County audit in the amount of $14,800*** by Hazelton was 2nd by Miller. Motion carried 3-0.

***Motion to sign budget letter of agreement with Cindy Jensen, CPA for County budget assistance*** by Hazelton was 2nd by Miller. Motion carried 3-0.

Hazelton reported that he and Road & Bridge supervisor Thom Kirk had attended a Cottonwood Falls City Council Meeting. Discussion was held on what roads within the city limits the County is responsible for upkeep. The City’s attorney is preparing an agreement.

The position of County facilities and grounds manager was discussed. A job description was prepared by the Clerk’s office and reviewed by the Commissioners. ***Motion to advertise the position of County facilities and grounds manager*** by Miller was 2nd by Phipps. Motion carried 3-0.

Melissa Landis of Empower House Ministries provided a handout of services provided to residents of the facility. 8 Chase County residents utilized the services in 2022. Landis asked for a donation from the alcohol & drug program fund. ***Motion to grant $2500 to Empower House Ministries from fund 81 (alcohol & drug)*** by Phipps was 2nd by Miller. Motion carried 3-0.

Detention Facility administrator Larry Sigler discussed maintenance to the facility’s shower floors. The epoxy finish to the showers would cost approximately $17,000 plus around a $250,000 “ship out” cost of inmates. The installation of shower pans by a local contractor would cost around $34,000.

Sigler also presented his 2024 budget work sheets for review. Discussion and suggestions were offered. Clerk will enter numbers into budget and submitted to the auditor.

***Motion at 10:25 for 15 minutes of executive session*** ***for non-elected personnel with attorney Halvorsen, Sigler and Clerk*** by Hazelton was 2nd by Miller. Motion carried 3-0. Meeting resumed at 10:40 with no action taken.

Attorney Halvorsen advised the Board to take action by motion regarding the property purchase of 200 N. Walnut and have the closing statement attached to the official minutes. ***Motion to complete the purchase of 200 N. Walnut by appointment with Lyon County Title Company at 2pm on June 12, 2023 by check totaling $191,476.09 along with a $1,000 check for earnest money*** by Miller was 2nd by Hazelton. Motion carried 3-0.

***Motion at 10:50 for 5 minutes of executive session for non-elected personnel with Clerk*** by Hazelton was 2nd by Miller. Motion carried 3-0. Meeting resumed at 10:55 with no action taken.

Meeting adjourned at 11:10 am on motion from Hazelton was 2nd by Miller. Motion carried 3-0 Next scheduled meeting is Thursday, June 22nd at 8:15 am for a budget work session.

ADOPTION OF ABOVE MINUTES

STATE OF KANSAS

COUNTY OF CHASE

NOW ON This 30th day of June, 2023 as shown in the Minutes of this date's meeting, the above Minutes are hereby ADOPTED as the official record of the proceedings, business and actions of the Board of Chase County Commissioners during the session above described.

BY THE BOARD OF COUNTY COMMISSIONERS

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Anthony Hazelton, Chairman

SEAL

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Matt Miller, Vice Chairman

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Alan Phipps, Member

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Connie M. Pretzer, County Clerk